

Budget Workshop Meeting  
November 14, 2018

The Franklin Township Supervisors met on the above date at the Franklin Township Administration Office. Present were Supervisors Jason Frey, Robin Cressley, Barbara Beltz, and Secretary Brenda Neeb. A list of others in attendance at the meeting is attached to the minute book. The purpose of the meeting was to hold a Budget Workshop Meeting to prepare the year 2019 Township budgets. The meeting was called to order at 6:30 p.m. by Chairman Jason Frey.

The Supervisors reviewed and discussed the General Fund, State Fund, and Sewer Fund budget worksheets, and briefly discussed budgets for all minor funds including Recreation Fund; Fire Hydrant Fund; Capital Reserve Building Fund; Capital Reserve Employee Benefits Fund; and the following Capital Project Funds: Garbage Collection Equipment Fund, Road Equipment Fund, and Police Vehicle & Equipment Fund.

The majority of time was spent reviewing the General Fund budget worksheets. The Secretary reported that, in the General Fund, the 2018 and the 2019 budgets are expected to end on a positive note, with an estimated balance of \$362,705.39 carried over to 2019. The beginning balance on 1/1/18 was \$395,932.66. The estimated balance brought forward was \$386,765.58 which was \$9,167.08 more than anticipated. The additional amount of \$9,167.08 was because the Earned Income Tax amount received was above what was estimated.

The estimated total revenue from the General Fund Budget for 2019 is \$1,923,585.40, and the estimated total expenditures for 2019 are \$2,130,413.00. The anticipated balance on December 31, 2019 is \$155,877.79. It was noted that the garbage collection department will be financially self-sufficient for the year of 2019 without having to increase garbage collection rates and no tax increase will be necessary if the budget is adopted as proposed.

The Supervisors decided to decrease the transfer to the Garbage Equipment Fund from \$42,000 to \$30,000 for the year of 2019, due to financing the 2018 Heil Packer for two years. The loan for the Packer will be paid in July 2019. The monthly payment of \$3,500.00 will be decreased to \$2,500.00 to begin saving for new garbage trucks in the future.

Chief Doll was present to review the Police Department's budget. He said he would like the Franklin Township Police Department to participate again in the Sobriety Checkpoint and Drug Task Force programs and ask that the Board of Supervisors would decide to honor his request. Chief Doll also asked that a new Server be purchased for their office, along with the purchase of three (3) rifles.

The State Fund budget is funded by the State Liquid Fuels money received each year in March. The money used in this fund can only be used on roads and equipment for the roads. Each year the liquid fuels money received twenty percent (20%) is earmarked for road equipment. Currently there is \$140,366.28 put aside for trucks/equipment. Robin Cressley requested that

Budget Workshop Meeting  
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Continued:

Page 2

this money be used to purchase a Leeboy Paver at the price of \$146,193.00. There would be a balance of \$6,193.00 which could be paid from the Capital Projects Road Equipment Fund. The balance in this fund will be \$39,133.61 as of 12/31/18. Motion for this purchase will be on the November 20, 2018 Township Meeting Agenda.

Additional budget items were discussed regarding the need to increase engineering services because of the unfunded mandate to meet the requirements of the MS4 Permit, also the additional engineering inspections needed for the CDBG grant money being implemented on Red Hill Rd. and the Low Volume Road Grant money earmarked for improvements on Evergreen Road.

A discussion was held regarding starting the process of obtaining a contract/agreement with the Blue Ridge Cable Company to procure a Franchise Tax in Franklin Township. Supervisor Cressley said it would be worth looking into, it could give the Township an extra \$30,000 or more in revenue.

Robin Cressley made a motion to adjourn the meeting at 9:15 p.m. Barbara Beltz seconded the motion. Motion carried unanimously.

Brenda E. Neeb  
Secretary